

RUN DESCRIPTION
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June 2009

Sent to RDA June 2009

### REGISTRAR HAEMATOLOGY UNIT

#### 1. DISTRICT AND PERIOD COVERED

This run description is for the Haematology Unit will usually be undertaken in one twelve month rotation.

2. The run is recognised as suitable training for Part 1 FRACP and for Part 2 FRACP in the Joint Haematology Training Programme - RACP and RCPA.

#### 3. CLINICAL RESPONSIBILITIES AND WORK SCHEDULES

During the course of the attachment, registrars will undertake duties in each of four general areas, in rotation:

Ward	(1 registrar)
Laboratory / Outpatients	(2 registrars)
Bone Marrow Transplantation	(1 registrar)
Transfusion Medicine (NZBS)	(1 registrar)

##### Ward Registrar

- The registrar will supervise the inpatient care of approximately 20 patients with blood diseases. The majority of these will have malignant blood conditions, and be undergoing intensive treatment and/or bone marrow transplantation. Other patients have bleeding or clotting disorders or other general haematological conditions.

##### Laboratory / Outpatients Registrars

- The registrars will generally work under the supervision of a Haematologist but dependent on level of training can expect to work without direct supervision.
- Duties will include all aspects of Haematology laboratory work and Haematology ambulant care.

##### Bone Marrow Transplantation Registrar

- Organise bone marrow transplant waiting list and act as Secretary to the weekly Bone Marrow Transplant meeting.
- To consult closely with the Ward Registrar with regard to bone marrow transplant patients.
- To assist consultants with bone marrow transplant follow-up clinic and other outpatients.
- To organise matched unrelated donor transplants.

##### Transfusion Medicine Registrar

- The registrar will be attached to the New Zealand Blood Service (NZBS) in Riccarton Road, Christchurch.

The NZBS will arrange a teaching programme and appropriate training before the registrar can participate in their National on-call roster.

There is no on call for the first two weeks if the Registrar has not done Transfusion Medicine before.

On-call rotating Mon/Wed (week 1), Tues/Thurs (week 2), Fri/Sat/Sun (week 3) averaging 1:3 after this time. On-call commences at 1600 to 0800 hours.

Registrars who have not previously done blood bank will have a two week period where they are not on call

The call is 24 hours at the weekend and during the week as you need to be available to centres without TMS and provide GP advice

There is a teleconference hand over meeting on Monday afternoons at 1430 to discuss interesting cases/ongoing issues that have occurred during the preceding on call week.

During their Transfusion Medicine rotation, the Registrar will not participate in the Clinical Haematology on-call roster.

All registrars will be expected to attend the following meetings:

- X-Ray meeting on Wednesday 1330-1400
- Histology Review on Wednesday 1405-1430
- Haematology Lab Review on Friday 0815-0915
- Haematology Unit meeting on Friday from 0930 -1130

A significant activity in Clinical Haematology is research and development and the registrar can expect to be exposed to this and whenever possible involved in clinically based research projects.

#### 4. RESPONSIBILITY FOR PERFORMANCE

- The registrars are required to meet service responsibilities as determined by the Clinical Director of Clinical Haematology and the Medical Director, Laboratory Haematology, Canterbury Health Laboratories.
- The Transfusion Medicine Registrar is expected to comply with the NZBS's standards.
- On a day to day basis the registrar will be directly responsible to the consultant for whom he / she is working for his / her performance.

#### 5. PROVISION FOR TRAINING AND EDUCATION

Monday	Tuesday	Wednesday	Thursday	Friday
Journal Club 1300 -1345	Lab Teaching 0900 - 1000  Haematology Dept Seminar 1200 -1300		Transplant meeting 0800 - 0900	Haematology Lab Review 0815 - 0915  Haematology Unit Meeting 0930 - 1130
Problem Patient Meeting / BMT Meeting 1400 -1500	Registrar Teaching 1630 -1800	TPMH meeting 1230 - 1330 X-Ray Meeting 1330 -1400 Lab/Histology Meeting 1405 -1430 Clinical Director's meeting 1600 - 1700	CME 1230 - 1330	Lymphoma meeting (alternative weeks) 1230 - 1330

All staff including training grades actively participates in this programme.

The Transfusion Medicine Registrar will follow a NZBS training programme.

For registrars at the part 1 FRACP stage of their training, the Department of Medicine organises teaching sessions on Mondays, 1630 -1830 and on Thursdays 1500 -1630 and 1630 -1830.

Registrars will be expected to attend and from time to time present at the appropriate Hospital Clinical meetings:

<b>Meeting</b>	<b>Day</b>	<b>Time</b>
TPMH Staff Round	Wednesday	1230-1330
Physicians' CME	Thursday	1230-1330
Christchurch Hospital Staff Round	Friday	1230-1330

## 6. TRAINING AND DEVELOPMENT OF OTHER STAFF

Registrars are expected to assist in the development of knowledge and skills of other Health Care Employees.

## 7. SPECIALTY AND SUBSPECIALTY ROSTERS

There is no out of hours on-call requirement on weekdays, except Fridays when the weekend roster commences. The Weekend on-call extends from Friday 5pm to Monday 8am.

The registrar will participate in the Haematology Weekend Roster at a frequency of 1:4, which involves the following duties:

- Participation in the ward round on both Saturday and Sunday 0800 – 1400.
- Outside these hours during the weekend duty, the registrar is first on call for the Haematology Service.
- The Transfusion Medicine Registrar is excluded from this roster.

The registrar will participate in the on call Duty Medical Registrars Roster at the following frequencies:

4 weeks (7 nights per week) per year Night Duty is taken by Haematology. Thus each registrar will on average spend one week per year working nights on the Duty Medical Registrar Rota (instead of Days working in the Haematology Department).

The Transfusion Medicine Registrar will participate in the National New Zealand Blood Service on-call roster after they have completed appropriate training.

## 8. OTHER RESIDENT/SPECIALIST COVER

There are 5 Consultant Haematologists, 5 Registrars and one House Officer who work in the Haematology Department.

## 9. EXPECTED HOURS OF WORK (Ward, Laboratory/Outpatients and Bone Marrow Transplantation Registrar)

<b>Ordinary</b> (Monday to Friday, usually 0800 – 1600)	40.0 pw
<b>Rostered</b> (Weekend and duty requirement as above)	4.35 pw
<b>Unrostered</b> (Unrostered additional hours, eg. a late departure at the end of the day)	3.52 pw

**Callbacks** paid as per NZRDA MECA  
(When on call and called back into the hospital)

**Telephone Calls** 2.55 pw  
(When on call and consultation takes place over the telephone only)

**TOTAL AVERAGE HOURS PER WEEK** 50.42 pw.  
**Category D**

**EXPECTED HOURS OF WORK (Transfusion Medicine Registrar)**

**Ordinary** 40.0 pw  
(Monday to Friday, usually 0800 – 1600)

**Rostered** 0.00 pw  
(Weekend and duty requirement as above)

**Unrostered** to be determined pw  
(Unrostered additional hours, eg. a late departure at the end of the day)

**Callbacks** paid as per NZRDA MECA  
(When on call and called back into the hospital)

**Telephone Calls** to be determined pw  
(When on call and consultation takes place over the telephone only)

**TOTAL AVERAGE HOURS PER WEEK** to be determined pw.  
**Category to be determined**